

World Winter Cities Association for Mayors (WWCAM)
Outline of the 2024 Working-Level Officials Meeting

1. Date and Time

- 1) Working-Level Officials Meeting
Tuesday, January 30, 2024 11:30-17:30 (TBD)
- 2) Welcome Reception hosted by Mayor of Sapporo
Tuesday, January 30, 2024 18:30-20:00 (TBD)
- 3) Member Cities PR Event
Wednesday, January 31, 2024 10:00-11:30 (TBD)
- 4) City Tour
Wednesday, January 31, 2024 13:15-17:15 (TBD)

2. Venue

- 1) Working-Level Officials Meeting: Banquet Hall Otori, 3rd floor, ANA Crowne Plaza Sapporo
- 2) Welcome Reception: Banquet Hall Shirakaba, 23rd floor, ANA Crowne Plaza Sapporo
(ANA Crowne Plaza Sapporo: Kita 3-jo Nishi 1-2-9, Chuo-ku, Sapporo, Hokkaido)
- 3) Member Cities PR Event: 1st Floor Salon, Sapporo Municipal Library and Information Center
(Sapporo Municipal Library and Information Center: Kita 1 Nishi 1, Chuo-ku, Sapporo, Hokkaido)
- 4) City Tour: Visit to 3 locations in Sapporo (see schedule below for details)

3. Prospective Participants

Working-level officials from WWCAM member cities (attendance is to be confirmed) and non-member observers.

WWCAM member cities:

- Canada - Edmonton, Winnipeg
- China - Changchun, Daqing, Harbin, Jiamusi, Jilin, Jixi, Mudanjiang, Qiqihar, Shenyang
- Estonia - Viimsi
- Finland - Rovaniemi
- Japan - Sapporo
- Mongolia - Ulaanbaatar
- Republic of Korea - Hwacheon, Inje, Taebaek
- Russian Federation - Magadan, Norilsk, Novosibirsk
- United States - Anchorage

4. Meeting Schedule

See schedule below for details

5. Programs

- 1) Working-Level Officials Meeting
Discussions will be made on the plans for the 20th Mayors Conference, which will be held in Sapporo, Japan in 2024. It will be a great opportunity to discover the activities of the World Winter Cities Association for Mayors (WWCAM.) *Simultaneous interpretation will be provided.
- 2) Welcome Reception
The Mayor of Sapporo will host a dinner to welcome meeting participants. A standing buffet-style dinner will be served free of charge.

3) Member Cities PR Event

Member cities will give presentations and other city promotion to introduce their winter city planning to the public.

4) City Tour

Taking the opportunity for working-level city officials to gather from around the world, a city tour will be provided to participants for the purpose of promoting worldwide the advanced approaches and tourism resources of Sapporo.

6. Accommodation

Please contact the Secretariat if you wish to stay in the hotel where the Working-Level Officials Meeting will take place (ANA Crowne Plaza Sapporo).

Schedule

Date	Time	Program
Jan. 30 (Tue.)	10:00	Working-Level Officials Meeting (Venue: ANA Crowne Plaza Sapporo) <ul style="list-style-type: none"> • Opening remarks by Sapporo Mayor, introductions by member cities • Discussion on the operation of the WWCAM
		<Coffee break>
	11:30	<ul style="list-style-type: none"> • Presentation of the final report on the 19th Mayors Conference • Group photo
	12:15	<Lunch>
	13:45	<ul style="list-style-type: none"> • Report on the Environmental Action Goals setting
		<Coffee break>
	17:30	<Break>
	18:30	Dinner hosted by the Mayor of Sapporo (Venue: ANA Crowne Plaza Sapporo)
Jan. 31 (Wed.)	10:00	1) Member Cities PR Event <ul style="list-style-type: none"> • Presentations by member cities • Discussion forum • Member cities' promotional materials will be displayed and distributed at the venue.
	11:45	<Lunch>
	13:15	2) City Tour <ul style="list-style-type: none"> • Snow Festival Venue to observe the process of snow sculpture creation • Sapporo International Art Festival • Sapporo Maruyama Zoo to observe its snow air conditioning system
	17:30	<Break>
	18:30	Dinner hosted by the WWCAM Secretary General

*The first part of the meeting including “Discussion on the operation of the WWCAM” will be open only for member cities. Please note that non-member observers will be invited to the venue from “Presentation of the final report on the 19th Mayors Conference” at 11:30.

*This schedule is subject to change.